

REGISTRATION INFORMATION

4 WAYS TO REGISTER FOR CLASSES



Boise City resident registration begins **August 14** and non-resident registration begins **August 16**. *When you register with the City of Boise, the Personal Release Statement on this page is implied.

- 1. Online:** Visit our website at parks.cityofboise.org/register-for-classes.
- 2. Mail-In:** Fort Boise Community Center, 700 Robbins Rd., Boise ID 83702. Check, or money order. Checks payable to: City of Boise.
- 3. Walk-In:** Fort Boise Community Center, 700 Robbins Rd, Boise ID 83702. Cash, credit/debit cards, check, or money order.
- 4. Phone-In:** Begins **August 14** for Boise City residents only. Non-resident phone-in begins **August 16** (208) 608-7680 or 1-800-377-3529 (TTD/TTY). Credit Cards only.

ACCOMMODATIONS We support the Americans with Disabilities Act and encourage participation by everyone. If you require special accommodations to participate in our programs or use our recreation facilities, please call Emily at 208-608-7680 or 1-800-377-3529 (TTY) or check the appropriate box on your registration form at least two weeks notification to class date is required.

SCHOLARSHIP INFORMATION

- Partial scholarships are available for youth, seniors and people with disabilities. Call 208-608-7680 for details or download an application form from parks.cityofboise.org.
- You can help ensure all young people in Boise have the same opportunity to participate by adding \$1, \$5, \$10 or more to your registration payment. Donations are tax deductible!

PAYMENT INFORMATION Full payment is required prior to enrollment. Registrations cannot be accepted from participants with past due balances. Do not mail cash. Returned checks are subject to a \$20.00 handling fee.

REFUND & CANCELLATION POLICY

We depend on your enrollment for a successful class! Please plan your schedule carefully. Classes which do not meet minimum enrollment are subject to cancellation. In the case of a cancellation, please contact FBCC at (208) 608-7680. Refunds are issued:

- In full if the class or program is cancelled.
 - Minus a \$15.00 processing fee if you cancel at least seven business days before the starting date of the class or for documented medical reasons.
- Choose from these three options:** 1. Transfer to another class 2. Credit your account 3. Receive a refund, allow 3-4 weeks for processing.

Refunds and transfers are not issued when/or:

- Requested less than seven business days before the starting date of the class.
- If the fee paid is less than the \$15.00 processing fee.
- For team fees after registration ends.
- For all team sports player fees.

NON-RESIDENT POLICY Boise City residents directly contribute to the operations of Boise Parks and Recreation Department's programs and services by payment of their property taxes. The Fair-Share Policy (Nonresident Fee) allocates an additional fee to nonresident users so that they also contribute, on an equitable basis, to the overall financing of the Department's operations.

WHO IS A RESIDENT Boise City residents live within the city limits. The boundaries that the U.S. Post Office uses and those that determine the city limits are not the same. Even though you may have a Boise mailing address, you may not live within the Boise City limits. Questions about residency? Please call customer service staff at 208-608-7680 or 208-608-7650.

*** PERSONAL RELEASE STATEMENT** When you register for a Recreation class with the City of Boise, this Personal Release Statement is implied: I understand that the registered activities and services may have an element of hazard or inherent danger and I take full responsibility for my actions and physical condition. I agree to indemnify and hold harmless the City of Boise and its employees from any liability loss, cost or expense (including attorney's fees, medical and ambulance costs) that I may incur while participating in the Recreation activities. I give my consent to use any photographs or videotape taken of me in future promotional or marketing materials.



BOISE PARKS AND RECREATION ACTIVITY GUIDE REGISTRATION FORM

PLEASE PRINT CLEARLY, THANK YOU!

Parent/Guardian Name _____ Email Address _____

Mailing Address _____ City _____ State _____ Zip _____

Primary Contact Number _____

Please check here if you need any accommodation, in accordance with the ADA, to effectively participate in an activity.

Mail payments to: Fort Boise Community Center, 700 Robbins Rd, Boise, ID 83702. Checks payable to City of Boise.

ACTIVITY NUMBER	ACTIVITY NAME	PARTICIPANT NAME	BIRTH DATE (MM/D/YR)	FEE

YES I would like to donate to Boise Parks and Recreation Department's Accessibility Scholarship Program for Adults with disabilities\$ _____

YES I would like to donate to Boise Parks and Recreation Department's Accessibility Scholarship and help a child in need.....\$ _____

TOTAL PAYMENT ENCLOSED\$ _____

ALL REFUND REQUESTS are subject to a **\$15 PROCESSING FEE** and must be requested AT LEAST 7 DAYS IN ADVANCE OF THE CLASS START DATE (unless otherwise approved by the Activity Coordinator.).
PERSONAL RELEASE STATEMENT: I understand that the registered activities and services may have an element of hazard or inherent danger and I take full responsibility for my actions and physical condition. I agree to indemnify and hold harmless the City of Boise and its employees from any liability loss, cost or expense (including attorney's fees, medical and ambulance costs) that I may incur while participating in the Recreation activities. I give my consent to use any photographs or videotape taken of me in future promotional or marketing materials.

Parent/Guardian Signature _____ Date _____