

REGISTRATION INFORMATION

5 EASY WAYS TO REGISTER

Resident registration begins **August 20** and nonresidents may begin registering **August 27**. *When you register with the City of Boise, the Personal Release Statement on this page is implied.

- 1. Online:** Visit our website at <https://bprwebtrac.cityofboise.org>
- 2. Mail-In:** Fort Boise Community Center, 700 Robbins Rd., Boise ID 83702.
Cash, credit/debit cards, check, or money order. Checks payable to: City of Boise.
- 3. Fax-In:** (208) 608-7699. Credit cards only.
- 4. Walk-In:** Fort Boise Community Center, 700 Robbins Rd, Boise ID 83702.
Cash, credit/debit cards, check, or money order.
- 5. Phone-In:** Begins **Wednesday, August 22**. (208) 608-7680 or 1-800-377-3529 (TTD/TTY). Credit Cards only.

INFORMATION

- Registrations are processed as they arrive. Confirmations are mailed.
- Team sports registrations must be done in person, only at the City Recreation Office, 110 Scout Lane on the dates listed under each sport.

ACCOMMODATIONS

We support the Americans with Disabilities Act and encourage participation by everyone. If you require special accommodations to participate in our programs or use our recreation facilities, please call 608-7680 or 1-800-377-3529 (TTY) or check the appropriate box on your registration form.

SCHOLARSHIP INFORMATION

- The application process is now easier than ever! Partial scholarships are available for youth of our community who experience hardship. Call 608-7686 for details or download an application form from our website www.cityofboise.org/parks.

- You can help ensure all young people in Boise have the same opportunity to participate by adding \$1, \$5, \$10 or more to your registration payment. Donations are tax deductible!

PAYMENT INFORMATION

Full payment is required prior to enrollment. Registrations cannot be accepted from participants with past due balances. Do not mail cash. Returned checks are subject to a \$20.00 handling fee.

REFUND & CANCELLATION POLICY

We depend on your enrollment for a successful class! Please plan your schedule carefully. Classes which do not meet minimum enrollment are subject to cancellation. Refunds are issued:

- In full if the class or program is cancelled.
 - Minus a \$15.00 processing fee if you cancel at least seven days before the starting date of the class or for documented medical reasons.
- Choose from these three options:
1. Transfer to another class
 2. Credit your account
 3. Receive a refund, allow 3-4 weeks for processing.

Refunds are not issued when/or:

- Requested less than seven day before the starting date of the class.
- If the fee paid is less than \$15.00.
- For team fees after registration ends.
- For all team sports player fees.

NONRESIDENT POLICY

Boise City residents directly contribute to the operations of Boise Parks & Recreation Department's programs and services by payment of their property taxes.


The Fair-Share Policy (Nonresident Fee) allocates an additional fee to nonresident users so that they also contribute, on an equitable basis, to the overall financing of the Department's operations.

WHO IS A RESIDENT

Boise City residents live within the city limits. The boundaries that the U.S. Post Office uses and those that determine the city limits are not the same. Even though you may have a Boise mailing address, you may not live within the Boise City limits. Questions about residency? Please call customer service staff at 608-7680 or 608-7650.

* PERSONAL RELEASE STATEMENT

When you register for a Recreation class with the City of Boise, this Personal Release Statement is implied: I understand that the registered activities and services may have an element of hazard or inherent danger and I take full responsibility for my actions and physical condition. I agree to indemnify and hold harmless the City of Boise and its employees from any liability loss, cost or expense (including attorney's fees, medical and ambulance costs) that I may incur while participating in the Recreation activities. I give my consent to use any photographs or videotape taken of me in future promotional or marketing materials.



Boise Parks & Recreation Activity Guide Registration Form

PLEASE PRINT CLEARLY-THANK YOU

Parent/Guardian Name _____ HM Phone _____ WK Phone _____

Home/Mailing Address _____ City _____ State _____ Zip _____

Email Address _____

Please check here if you need any accommodation, in accordance with the ADA, to effectively participate in an activity. Our staff will contact you for further information.

Resident Nonresident Check # _____ Money Order # _____ (A \$20.00 fee is assessed on all returned checks). Employee Int. _____

Mail payments to: **Fort Boise Community Center, 700 Robbins Rd., Boise, Id. 83702.** Make checks payable to: **CITY OF BOISE**

Activity Number	Activity Name	Participant Name(s)	Birth Date (M/D/YR)	Fees Due
Yes, I would like to donate to Boise Parks & Recreation Department's Accessibility Scholarship Program for adults with disabilities.				\$
Yes, I would like to donate to Boise Parks & Recreation Department's Youth Scholarship Program and help a child in need.				\$
TOTAL PAYMENT ENCLOSED				\$

ALL REFUND REQUESTS are subject to a \$15.00 PROCESSING FEE and must be requested AT LEAST 7 DAYS IN ADVANCE OF THE CLASS START DATE (unless otherwise approved by the Activity Coordinator). **PERSONAL RELEASE STATEMENT:** I understand that the registered activities and services may have an element of hazard or inherent danger and I take full responsibility for my actions and physical condition. I agree to indemnify and hold harmless the City of Boise and its employees from any liability loss, cost or expense (including attorney's fees, medical and ambulance costs) that I may incur while participating in the Recreation activities. I give my consent to use any photographs or videotape taken of me in future promotional or marketing materials.

PARENT/GUARDIAN SIGNATURE _____ DATE _____

8/02

Check box by charge card used: VISA MasterCard Discover American Express

CARD NUMBER: _____ EXP DATE _____ / _____

www.cityofboise.org/parks